

Instructions for preparing manuscripts to be published in RMBS-ISA Conference Proceedings for RMBS 2008

You will be required to submit your paper, and registration information to two separate places, by the **Thursday, December 1st, 2007 deadline**. Please carefully follow these instructions:

- (1) Submit your finished camera ready manuscript (PDF format ONLY) through the RMBS website:
<http://www.rmbs.org>
- (2) **Mail or fax** a completed registration form, (including check or credit card payment), and a completed "ISA copyright assignment" form for each paper to the program chair. Any applicable extra page charges must be included with the payment (see "length" below)

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Follow the formatting instructions below. Papers that do not comply may not be printed in the proceedings:

Copies: Submit an electronic copy of the manuscript in PDF format by December 1, 2007

Length: Papers are limited to six pages **MAXIMUM** including figures, tables, and references. Each page over the six-page limit will entail an additional charge of \$100 per page payable with the manuscript submission. If the extra page charge is not submitted with the manuscript, the paper will not be included in the proceedings.

Page Numbering: Do not include the page numbers in the file.

Style: Follow the RMBS template format downloadable from the RMBS web site, or the IEEE single column Transactions style. Use separate sections such as; Abstract, Introduction, Materials & Methods, Results, Discussion, Conclusions, Acknowledgments, and References.

Page Size: Use 216 x 279 mm (8.5" x 11").

Margins: Leave 28.7 mm (1-1/8") margins at the top and bottom and 19 mm (3/4") on the left and right sides.

Layout: Center the title, authors' names, affiliations (with full postal addresses) spanning the entire page. Use a style similar to that shown on the sample page.

Type Font, Style and Size: Use Times New Roman Regular (the font on this text) or a **close equivalent**, 18 point bold capital letters for the title, 14 point bold capital letters for section titles, and 12 point characters for the text. **DO NOT USE FONT SIZES SMALLER THAN 8 POINTS.**

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Publishing your paper is a team effort involving RMBS volunteers, ISA staff, professional publishers, and most important—you, the author. Please comply with these guidelines. This will ensure a quality, professional RMBS-ISA publication. Thank you.

2008 Program Chair:

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